



Viet Nam

UNITED NATIONS DEVELOPMENT PROGRAMME
ADVANCE AUTHORIZATION DOCUMENT

COUNTRY:

Viet Nam

TITLE:

Strengthening the Party's Leadership and Multisectoral
Collaboration for the Successful Implementation of the
National Strategy for HIV/AIDS Prevention and Control to
2010

AWARD ID.:

00040232

The Central Party Commission for Science and Education, the implementing partner for the above-mentioned project, is hereby authorized to enter into commitments and incur expenditures in accordance with the attached budget. This advance authorization will be superseded by the project document or a revision of the document after its full signature, which will be accomplished within 60 days of the date of authorization.

Jonas Lovkrona

O.I.C Deputy Resident Representative (P)

Date

31/5/05



UN Development Programme
Vietnam - Hanoi

Award ID: 00040232

Award Title: Leadership Party

Start Year: 2005

End Year: 2008

Implementing Partner (Executing Agency): National Execution

Responsible Party (Implementing Agent): VIE-National Execution

Revision Type: Project Approval

Brief Description:

This budget is created for the Party HIV/AIDS Leadership Project

Agreed by: *[Signature]*

Agreed by:

Agreed by:

Agreed by:

Budget (US\$) as of 31-May-2005	
Donor	Amount
UNDP	507,188.00
0400 TRAC (Lines 1.1 and 1.2)	507,188.00
Total Budget	
	507,188.00
Total Expenditure	
	0.00
Award Total	
	1,312,115.00
Unprogrammed/Unfunded	
	804,927.00



Annual Work Plan

Vietnam - Hanoi

Award ID: 00040232

Award Title: Leadership Party

Year: 2005

Report Date: 31/5/2005

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00045428	Leadership Party	Analysis of HIV-SED link	30/5/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	23,151.00
		Briefings/workshops on n	30/5/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	40,700.00
		Creation of IEC materials	30/5/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	84,400.00
		Design IEC renovation p	30/5/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	3,000.00
		Develop M&E system	30/5/05		VIE-National Execution	04000	UNDP	71400	Contractual Services - Indi	13,800.00
		General project mgmt&imp	30/5/05		VIE-National Execution	04000	UNDP	71400	Contractual Services - Indi	18,480.00
		Guide implementation of D	30/5/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	47,240.00
		Implementation of M&E sy	30/5/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	46,022.00
		Include HIV in SED plans	30/5/05		VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	10,080.00
		Issue directive and resol	30/5/05		VIE-National Execution	04000	UNDP	71300	Miscellaneous Expenses	4,500.00
					VIE-National Execution	04000	UNDP	71300	Local Consultants	19,200.00
					VIE-National Execution	04000	UNDP	71600	Travel	55,420.00
					VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	42,938.00
			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	41,000.00		
			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	8,000.00		
			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	30,535.00		
			VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	18,722.00		
TOTAL									507,188.00	
GRAND TOTAL									507,188.00	

The Annual Work Plan
United Nations Development Program



Year: 2005 - 2006 - 2007-2008

Project Number:

Project Title: *"Strengthening the Party's leadership role and the multisectoral collaboration for the successful implementation of the National HIV/AIDS Strategy until 2010."*

OUTPUTS	ACTIVITIES	TOTAL AMOUNT (USD)	IMPLEMENTATION BODY	DONOR	2005	2006	2007	2008	
1.1. The new instructive document on the control and prevention of HIV/AIDS has been issued to replace the Instruction No. 52/CT-TW (issued in 1995), and the component parts on the control and prevention of HIV/AIDS have been included in the Resolutions of the 10 th National Congress of the Party	1.1.1 National technical experts	19,200	2 Board		19,200				
	1.1.2 Collecting and review all the available data, document, materials, and studies	1,800			1,800				
	1.1.3 Editing Instruction, Resolution	10,800	2 Board		10,800				
	1.1.4 Workshops for idea contributions for the draft document of the new Instruction	53,196			30,338	22,858			
	1.1.5 Study tours in and out of the country	55,420	Central	3 Pros	55,420				
	1.2. Giving guidance on the implementation of the new Party Instruction and Resolution on the control and prevention of HIV/AIDS, after its approval and issuance	1.2.1 Compiling the guidance documents on the implementation of the new instruction	6,000	2 Board		6,000			
		1.2.2 Referendum to collect comments for the draft of the guidance document	17,644			8,822	8,822		
		1.2.3 Circulate and guide new instruction implement	1,200	2 Board		1,200			

1.3. 100% of the cadres in the Central Commission for Science and Education, the central Commission for Ideology and Culture, the leaders and managers at the central level and the provincial committees for propaganda and education in provinces and cities will be briefed on the full spirit, content and the implementation plan of the new instruction and Resolution of the party and government on the control and prevention of HIV/AIDS.	1.2.4 Printing and publishing the guidance document	30,000				30,000				
	1.3.1 Hold senior facilitator meeting at the central level	33,748	Central			17,094	16,654			
	1.3.2 Training workshop on the spirit and content of the new instruction and resolution	5,104	2 Board					5,104		
1.4. 100% of the cadres of the Party committee at all levels, the Commission for propaganda and education, and mass organizations. The propaganda agencies at all levels (provincial, district, and communal) in the three project provinces should receive training and briefing the new instructions and resolution, and legislative documents on the control and prevention of HIV/AIDS	1.3.3 Training on the new instruction and resolution on HIV/AIDS control and prevention for the leaders	55,770			64 Pros		23,606	32,164		
	1.4.1 Training workshops new instruction for the provincial executive committee of the party, leaders at the district, commune in the three project provinces	163,306			3 Pros		11,946	151,360		
	1.4.2 Training workshops on the content of the HIV/AIDS prevention in the resolution of the 10 th Party National Congress, in the three project provinces	20,328			3 Pros		6,776	13,552		

1.5. The indicators, evaluation criteria, and guidance materials for the monitoring and supervision activities and the reporting system have been compiled	1.5.1 Recruitment short-term international experts and national experts	13,800				13,800				
	1.5.2 Establish the system of indicators and criteria, report forms.	0				0				
1.6. The leaders and managers in the central Commission for Science and Education, the Central Commission for Ideology and Culture, the management cadres at the provincial party committees in the three project provinces have improved their skills of monitoring, supervision and effective utilization of the established reporting system.	1.6.1 Training workshop on supervision and the monitoring skills	12,618	2 Board	3 Pros			12,618			
	1.6.2 Conducting an experimental course of monitoring and supervision	3,500	Central	Pros			3,500			
1.7. The plan for monitoring has been established and effectively implemented. for annual and mid-term supervision by the Central Commission for Ideology and Culture, the Central Commission for Science and Education, and the provincial party committees of the three project provinces.	1.7.1 Planning and conducting monitoring supervision	77,760	Central	Pros		8,640	25,920	25,920	17,280	
	1.7.2 Workshops and conference for discussion and experience drawing from result of monitoring and supervision	12,962	Central	3 Pros		1,440	4,321	4,321	2,880	
	1.7.3 Assessment of project implementation result.	0								
1.8. The management task and the implementation of the project	1.8.1 Conference for orientations and planning for the implementation of the project	4,576	Central	Pros		4,576				

the HIV/AIDS prevention project of the central Commission for Ideology and Culture and the central Commission for Science and Education, and the provincial party committees of the three project provinces has been effectively implemented.	1.8.2 Recruit project office staff	166,300				18,480	55,430	55,430	36,960
	1.8.3 Necessary administrative assistance	157,650				37,384	30,400	37,900	51,966
	1.8.4 Training on project management skills	5,280	Central	Pros		5,280			
	1.8.5 The end-of-project evaluation	20,000							20,000
	Sub-total output 1	947,962					312,602	382,703	123,571
2.1. The action plan has been implemented to renovate the IEC activities on the control and prevention of HIV/AIDS in different sectors, branches, organizations at the central level and in the three project provinces, in the spirit and content of the Instructions and resolutions	2.1.1 Establish the plan of implementation to renovate the IEC activities on the control and prevention of HIV/AIDS in the central level	3,000	Central			3,000			
	2.1.2 Plan to implement the IEC activities on the control and prevention of HIV/AIDS in the three project provinces	6,000		3 Pros			6,000		
2.2. On the basis of the guidance documents on the implementation of the Party Instruction on the control and prevention of HIV/AIDS, concerning the renovation of the IEC	2.2.1 Assessment on needs, knowledge, attitudes and skills needed for the IEC activities on the control and prevention of HIV/AIDS	20,000	Central			20,000			
	2.2.2 Compilation of guidance materials for the propaganda activities on the control and prevention of HIV/AIDS	21,400	Central			21,400			

activities, the compiling of the training materials and documents, and the guidance materials on the control and prevention of HIV/AIDS will be conducted for the mass media and for reporter, newsmen, and journalists.	2.2.3 Printing and publishing the IEC guidance materials	43,000	Central			43,000			
2.3. Providing and improving the knowledge and skills for organization and steering the implementation of the IEC activities on the control and prevention of HIV/AIDS in the new spirit and orientation for 100% of the key cadres at the ministries, boards and sectors, central level, mass media at the central level and in the three project provinces;	2.3.1 Training the group of core trainers on the management and steering the IEC programmes	15,520	Central			15,520			
the lecturers from Ho Chi Minh Political Academy and affiliates, the provincial political schools, the political education district centers	2.3.2 Training for the key cadres of the Central Commission for science ad Education, and the Central Commission for Ideology and Culture, diferent ministries and sectors on the IEC activities for the control and prevention of HIV/AIDS	5,676	2 Board			2,838	2,838		
2.4. The lecturers and the teaching staff at Ho Chi Minh Political Academy have improved their knowledge and skills in integrating the teaching of the control and	2.3.3 Training session for leaders and experts on the control and prevention of HIV/AIDS in mass media at the central level and the three project provinces	3,267	Central	3 Pros		3,267			
	2.3.4 Training for bodies, unions, organizations,... attending control and prevention HIV/AIDS in 3 project provinces	17,820		3 Pros		8,910	8,910		
	2.4.1 Compiling the training materials for the trainers	4,000	Central				4,000		
	2.4.2 Training for lecturers of HCM national politics Sub-Institute and Institute	5,940	Central				2,376	3,564	

prevention of HIV/AIDS in the spirit of the new orientation, in the system of the Ho Chi Minh Political Academy (including the central institute, 4 affiliates, 3 political schools and centers for political and educational centers at the district level in the three project provinces)	2.4.3 Training for lecturers in district political schools and political education centers at 3 project provinces	12,243	3 Pros		6,122	6,121	
2.5. Some IEC model products have been established aimed at the orientation and steering the IEC system of mass media and direct communication in order to improve the effectiveness of IEC activities among the community	2.5.1 Organizing a competition on the composition of model IEC art products 2.5.2 Making full use of the model IC product on the mass media	48,000	Central		48,000	5,000	
3.1. Establishing and publishing the guidance documents on the working process and regulations for the party committees at ministries, sectors, and branches and the related mass organizations and the	3.1.1 Established and published their regulations of work aimed at the implementation of the multi-sectoral coordination of the prevention of HIV/AIDS 3.1.2 Organize conferences, grasp guidelines, multi-sectorial regulations	210,866			15,000	14,685	0
	Sub-total output 2	4,631	Central	3 Pros	4,631		

three project provinces on the organization, steering, and multi-coordination in prevention of HIV/AIDS	3.1.3 Conferences on experience and drawing of multi-sectorial coordination and integration of content on HIV/AIDS control and prevention in action programs of Party's committee	13,893	Central	3 Pros			4,631	4,631	4,631
3.2. The leadership of the party committees at all levels has been improved with regards to the social organizations, occupational organizations, and community in the participation in the prevention of HIV/AIDS, at the central level and the local level, so that the Party's guideline of socialization of the activities for the prevention of HIV/AIDS can be realized	3.2.1 Bring out the favorable condition for social organizations, occupational organizations, national NGOs directly involved HIV/AIDS control and prevention 3.2.2 Assist to produce models for community's participation on HIV/AIDS control and prevention activities at the central and provincial level	6,000	Central	3 Pros		6,000	2,000	2,000	2,000
3.3. The view points, guidelines, and objectives of the Instruction and Resolutions of the Party, the legal documents of the national Assembly, and the National Strategy for the control and prevention of HIV/AIDS have been specified in the Instruction and Resolution, and the guidance documents of the party committees at different levels on the	3.3.1 Evaluate basically HIV/AIDS situation in 3 provinces and its influence on the social economic development at local 3.3.2 Organize conference to circulate the result for research and situation analysis as well as comment propositions of new documents on HIV/AIDS control and prevention for provinces 3.3.3 Assist to adjust, compile province's	15,000		3 Pros		15,000	8,151		
	Assist to adjust, compile province's guidelines	1,500		3 Pros			1,500		

different levels on the establishment of the socio-economic development in the three project provinces have been grasped by the local leaders of the localities	3.3.4 Conference on circulating province's new materials	18,612	3 Pros			9,306	9,306	
3.4. The objectives and targets on the prevention of HIV/AIDS have been included into the socio-economic development of the three project provinces	3.4.1 Necessary technical assistance	4,500	3 Pros			1,500	1,500	1,500
	3.4.2 Assist to establish indicators, long-term and annual targets on HIV/AIDS control and prevention in order to be included in the social economic development in 3 project provinces	9,000	3 Pros			3,000	3,000	3,000
3.5. The results of the implementation of the prevention and control of HIV/AIDS will have to be included into the agenda of the regular briefing sessions of the party committees, the local administration of the project provinces	3.5.1 Province's committee guide and include HIV/AIDS control and prevention problems into the agenda of the regular briefing session of the party's committee and the local administration of the 3 provinces	0	3 Pros					
	Sub-total output 3	102,287				35,651	41,568	20,437
	Other Expenses	51,000				41,000		
	Total	1,312,115				507,188	502,517	158,693
								143,717
								4,631
								10,000

PROJECT SIGNATURE PAGE

Country: Socialist Republic of Vietnam

Objectives 1 and 3 in the United Nations Development Assistance Framework (UNDAF):

1. Economics growth is achieved at a manner more equal and beneficial to more people.

3. Public administration supports effectively the rights-based and sustainable development in order to implement values and goals of the Millennium Declaration.

UNDAF Strategy:

Strengthen the leadership and national capacity in effective responding to the HIV/AIDS epidemic

Objectives of the National Program:

National and local policies and legislation aims at preventing the spread of HIV/AIDS and minimizing the impact on people living with HIV/AIDS

Success Indicators for UNDAF's Objective 3:

Legal framework for the protection of the rights of people infected with and affected by HIV/AIDS
Stigma and discrimination against people living with HIV/AIDS are challenged and reduced

Basic Outputs and Indicators:

1. Development of legal framework and policies calling for the implementation of multi-sectoral approach, gender sensitiveness, non-stigma and discrimination against people living with HIV/AIDS
2. Integration of HIV/AIDS concerns into socio-economic development plans and application of new approaches for HIV/AIDS in pilot provinces
3. Reduction of stigma and discrimination against people living with HIV/AIDS people affected by HIV/AIDS through the strengthening of communication

Implementation Partners: Central Party Commission on Science and Education

Other Partners:

Central Party Commission on Ideology and Culture
 Provincial Party: Lang Son, Khanh Hoa and An Giang
 Ho Chi Minh National Academy of Politics; National
 Assembly's Committee for Social Affairs

Budget:	
Shared Management Costs:	41,000 USD
Total Budget:	2,173,115 USD
Allocated Resource (available):	1,573,115 USD
▪ Vietnam Government:	166,000 USD
- In-kind:	95,000 USD
- Cash:	1,312,115 USD
▪ Regular source:	500,000 USD
- UNDP:	812,115 USD
- SIDA:	600,000 USD
▪ Mobilization:	

Program Cycle:	2001 – 2005 and 2006 – 2010
Program component:	
Project Title:	Strengthening the Party's leadership and multi-sectoral collaboration for the successful implementation of the National HIV/AIDS Strategy until 2010
Project Number:	
Implementation Period:	2005 – 2008
Execution modality:	National Execution

On behalf of the Central Party Commission on Science and Education:

On behalf of the United Nations Development Program:

On behalf of the Swedish International Development Agency:



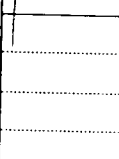
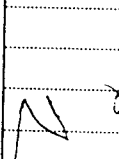
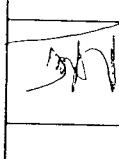
ROUTING SLIP

Budget Revision Reason : Budget Approval

(Project Number) Award ID : 00040232

Title : HIV/AIDS Leadership

Signature

1.	Alice Schmidt <i>Remark:</i>	to submit (1)Annual Work Plan (2)Cover Page (3)Advance Authorization	31-May-05	
2.	Phong	Head of Unit to clear	4/15/05	
3.	Dam	Dam	4/22/05	
3.	LA to clear	LA to clear	on leave	
4.	Tien	to make copies of covering page and transmittal letter to the Executing Agency and other relevant parties	8/15/05	
5.	DRR to sign	DRR to sign		
6. for electronic approval and keeping one copy			

Remarks:

The same Routing Slip should be retained for tracking submission process

PO's initials must be put in box

Unit Head's initials must be put in box

Sec's initials must be put in box

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